



# KIDS KLUB and TWEEN TIME

Before & After School Child Care  
5810 Commerce Road \* West Bloomfield, MI 48324  
(248) 865-6468

Tax ID# 386007700

## Kids Klub/Tween Time Registration

### Online Registration Begins May 22, 2020

Visit our website at [wbsd.org](http://wbsd.org) and select “Schools” then at the drop menu select “Kids Klub/Tween Time”  
Click on the “Register Now” link for our Online Registration\*

Once on our website you can, also, view the Kids Klub/Tween Time Parent Handbook, pricing information and/or download additional forms.

### ***PLEASE NOTE:***

***Due to high enrollment numbers, enrollment will be capped for the 2020-2021 school year.  
Once cap is reached, we will be unable to accept any more enrollments.  
Do not wait to sign up. Kids Klub has limited spaces available!***

### **❖ ALL Registration will close August 12, 2020!**

#### Looking forward to the 2020-2021 School Year!

- **Kids Klub** is an elementary school age childcare program available on school days from 6:45 a.m. until the start of school and then from dismissal of school until 6:30 p.m.
- **Tween Time** is our middle school program and is available on school days from dismissal of school until 6:30 p.m.

#### Select your child's schedule:

- Register for the school your child attends.
- Register for 5 days in a week, one day, two days, etc. (Kids Klub: a.m., p.m., or both) (Tween Time: p.m. only)
- All children must be registered and committed to a consistent weekly schedule a month at a time.
- Schedules must be the same days each week. We are unable to change schedules weekly and we are unable to do an alternate week schedule.
- Schedule changes need to be made by the 15<sup>th</sup> prior to the month.
- A \$10 schedule change fee will be applied for each schedule change.

#### Billing Procedures:

- Invoices are billed monthly and always billed a month in advance.
- No credits can be given once the month begins.
- Invoices will be emailed at the beginning of each month and payments are due on the 15<sup>th</sup> of the month.

#### Payment Options:

- Mail or pay in person by **Cash or Check**
- Pay online by clicking the “**Pay Bill Online**” link on your invoice – transaction fee will be applied
- Set up your account for **Auto Pay** which will automatically charge your credit card on the 15<sup>th</sup> of the month. Transaction fee will be applied.

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We look forward to a great year! If you have any questions, please feel free to call our office at (248)865-6468.